



| | |
|----------|--|
| Title: | Housing & New Homes Committee |
| Date: | 20 September 2023 |
| Time: | 4.00pm |
| Venue | Council Chamber, Hove Town Hall |
| Members: | Councillors: Williams (Chair), Czolak (Deputy Chair), McLeay (Opposition Spokesperson), Baghoth, Fowler, Grimshaw, Meadows, Nann, Oliveira and Sheard |
| Contact: | Shaun Hughes Democratic Services Officer shaun.hughes@brighton-hove.gov.uk |

| | |
|---|--|
|  | The Town Hall has facilities for wheelchair users, including lifts and toilets |
|  | An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival. |
| | |
| | <p align="center">FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so. |

AGENDA

15 Procedural Business

(a) Declaration of Substitutes: Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

16 Minutes of the previous meeting**7 - 16**

To consider the minutes of the meeting held on 21 June 2023 (copy attached).

17 Chairs Communications**18 Call Over**

- (a) All agenda items will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

19 Public Involvement

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 14 September 2023;
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 14 September 2023.

20 Items Referred from Full Council

- a) **Petitions referred from full Council:** None for this agenda.
- b) **Deputations referred from full Council:** None for this agenda.

21 Issues Raised by Members

17 - 20

To consider the following matters raised by councillors:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
- (b) **Written Questions:** to consider any written questions;
- (c) **Letters:** to consider any letters;
- (d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

22 Next phase of New Homes for Neighbourhoods programme

21 - 38

*Ward Affected: Patcham & Hollingbury;
Queen's Park; South
Portslade*

- 23 Private Sector Housing: Discretionary licensing schemes – proposed fees and conditions** **39 - 96**
- Contact Officer: Diane Hughes, Housing Strategy & Enabling Manager Tel: 01273 293159*
- Ward Affected: All Wards*
- 24 Housing, Health & Safety Update, Report and Action Plan** **97 - 138**
- Contact Officer: Martin Reid, Assistant Director- Housing Management Tel: 01273 293321*
- Ward Affected: All Wards*
- 25 Housing Major Capital Works Framework review of procurement options** **139 - 144**
- Contact Officer: Martin Reid, Assistant Director- Housing Management Tel: 01273 293321*
- Ward Affected: All Wards*
- 26 Housing Repairs & Maintenance, procurement of contractors** **145 - 152**
- Contact Officer: Martin Reid, Assistant Director- Housing Management Tel: 01273 293321*
- Ward Affected: All Wards*
- 27 Items referred for Full Council**

To consider items to be submitted to the 20 October 2023 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting.

28 Part Two

29 Part Two Proceedings

To consider whether any items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Shaun Hughes (email: shaun.hughes@brighton-hove.gov.uk) or email: democratic.services@brighton-hove.gov.uk

Date of Publication Tuesday, 12 September 2023